



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Salisbury Arts Centre (SAC)		
Contact name	Simon Morris		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Charity		

2. Your project

Project Title/Name	Amesbury Youth Event		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	An exciting all-day youth event for Amesbury and surrounding villages featuring music, dance and theatre performances, film screenings, visual arts, information and refreshments – with professional artists alongside a showcase for local young people, and workshop activities in many different media. There will be additional outreach work around the area leading up to the event, whose central purpose is to develop local young people's capacity to plan and manage their own events, as well as developing communication links and researching what interests and skills already exist in their community.		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Amesbury		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Pike	Date	various dates - Andy Rhind-Tutt and Catherine No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Westmoreland	Date	6/2/13 and in Amesbury 2012 meetings - Fred No <input type="checkbox"/>

Where will your project take place?	The Bowman Centre - to be confirmed
When will your project take place?	31 May 2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	It has developed from partnership work with the local youth service and youth council, addressing concerns to increase young people's community engagement, create more cultural opportunities and empower them to lead the development process. There are limited channels to publicise opportunities, a lack of youth ownership - and SAC has itself experienced project recruitment difficulty. There is a need to redefine Amesbury as a place of opportunities and build a sustainable cultural offer with enjoyable creative routes into engagement; this impact event will create a participation 'buzz', build networks and allow young people to start shaping opportunities themselves through direct involvement.
How many people will benefit from your project?	Approx 350 attendees
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Action plan points for the local area listed below. The project also directly feeds into the development of the youth service's Youth Advisory Group.
Any other information about your project. (Limited to a 1000 characters) Free minibuses will circuit the outlying areas during the event to collect and return young people. The project addresses the following action plans: Draft Amesbury Area Community Plan Priorities: <ul style="list-style-type: none"> • improve publicity and communication of facilities, events and activities • make the most of the Area's cultural links • inspire and encourage young people to engage in sport, culture and leisure Amesbury Community Strategic Plan 2006-2016 <ul style="list-style-type: none"> • Goal 3: A healthier, more inclusive community • Community Facilities and Leisure Action: lack of facilities for young people and families Stonehenge Community Plan <ul style="list-style-type: none"> • Young people are concerned about the lack of places for them to meet • There is a shortage of people working with young people's groups and satisfaction with youth services is low compared with other Wiltshire community areas. • There is a need to gain more support for many community organisations in the area • There is a need to increase learning and develop particular skills 	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 This event is conceived as part of on-going development of youth engagement and creative projects - Salisbury Arts Centre will invest in this through my post, and evaluation and evidence gained from the event will support further fundraising activity

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?
 Attendance figures and feedback will evaluate engagement and produce evidence to develop future cultural opportunities, and a perception survey will intrinsically assess the event against current provision and participation. A contacts database will be compiled to monitor attendees and permit more effective future promotional communications. Young people will be supported to lead assessment work.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes Date contacted CIB No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2012	Month: March	Year: 2011-12
A - Total income:	£761,989	
B - Minus total expenditure:	£824,870	
Surplus/deficit for year: (A minus B)	£-62,881	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£0	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
workshops/performances	£6,180	Own fundraising/reserves		£
security	£400		C	£
venue hire	£300	Parish/town council		£
equipment costs	£1,400			£
meeting rooms	£300	Trusts/foundations		£
van hire/minibus/petro	£450			£
marketing/admin costs	£775	In kind		£
refreshments	£400	Salisbury Arts Centre	C	£3,600
youth assistants	£570	Youth Service	C	£946
management/coordinaton	£3,566	Other	P	£2,050
technicians	£750	Radion Housing community grant	P	£1,500
Total Project Expenditure	£15,091	Total Project Income		£8,096
Total project income B		£8,096		
Total project expenditure A		£15,091		
Project shortfall A – B		£6,995		
Grant sought from Wiltshire Council Area Board		£6,995		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 06/02/2013

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))